

**Indiana Heritage and Culture Council  
Minutes  
January 4, 2002**

The Indiana Heritage and Culture Council convened at 10:04 a.m. (EST) in Room C of the Indiana Government Center, Conference Center, 402 West Washington Street, Indianapolis, Indiana.

Council members present were Chair Joyce Martin (Governor's Office), Pam Bennett (Indiana Historical Bureau), Sal Cilella (Indiana Historical Society), Chuck Coffey (Indiana Department of Administration), Beth Compton (Governor's Office), Ray Ewick (State Library), Dorothy Ilgen (Indiana Arts Commission), Scott Massey (Indiana Humanities Council), Mark McConaghy (Indiana Main Street), Jeff Myers (Indiana State Museum and Historic Sites), Jane Rulon (Department of Commerce - Tourism and Film Development), Representative Tom Saunders, Jon Smith (DNR-DHPA), Bill Sweeney (Indiana War Memorials), Reid Williamson (Historic Landmarks Foundation of Indiana), and Carter Wolf (individual member).

Jeannie Regan-Dinius (DNR-DHPA) and Shelia Griffin (DNR-DHPA) were also present for administrative support.

**I. Welcome/Introductions**

Chair Joyce Martin called the Council meeting to order. The Chair welcomed everyone to the new Council. The Chair asked everyone to introduce himself or herself.

**II. Reading of the Executive Order; Purpose of Council**

The Executive Order was distributed and read by the Chair. The Chair asked if the group had any questions concerning the Executive Order. Mr. Cilella asked about the December 31, 2001 deadline in the Executive Order. The Chair stated that because all the appointments were not completed, she, along with Jon Smith and Pam Bennett worked on the report due to the governor on December 31, 2001. The Chair noted that the report would be distributed and members would be able to review the document. Any revisions would be submitted to the governor as an addendum.

**III. Required Directives**

**a. Status Report – Submitted December 31, 2001**

The report was distributed to the Council. Mr. Smith explained the report consisted of the State Agencies Survey. Mr. Smith stated that it was a beginning but additional agencies need to be surveyed, as well as the private and not-for-profit sector.

The Council was asked to look at the report and to forward any thoughts or concerns to the Chair or to bring them to the next meeting.

Mr. Williamson asked if a list of the Council members were available. The Chair noted that the appointments have not been completed, but there would be a list at the next meeting. The Chair requested that DNR staff forward a copy of the attendance sheet for the meeting to everyone.

**b. Collaborative Plan**

Agenda items III., b. and III., c. were discussed together.

The plan is due to the governor by December 2002. Part of this will be the surveying of the private sector. A discussion ensued about how much of the private sector needs to be surveyed at this time, whether current databases should be reviewed, and determine what assessment has already taken place.

The State Agency's survey also needs to include agencies missed in the first round.

A discussion by the group determined that a Subcommittee needed to further examine this issue and make recommendations to the Council. The Chair stated that anyone interested in helping determine the methodology of the survey and subsequent collaborative plan should e-mail the Chair ([jmartin@gov.state.in.us](mailto:jmartin@gov.state.in.us)) to volunteer.

Mr. Wolf asked the purpose of the group and whether or not the group was to reorganize the history/culture agencies within the state. The Chair stated that this was not a defined purpose in the Executive Order, only to determine the needs of people and ways that groups (state agencies, not-for-profits, and other groups) could work better together. Mr. Smith noted that if there are gaps in services that this group could identify and make recommendations for remedies.

**c. Private/Local Survey**

This topic was discussed under agenda item III., b.

**d. Archives Task Force**

The Chair stated that the Council needed to determine the future location of the State Archives. Members interested in serving on this Committee should e-mail the Chair. The Chair noted that the Subcommittees are not limited to Council members. If members know of someone who would be interested in serving on the Archives Task Force or the Collaborative Plan/Survey Committee they should contact the Chair.

#### **IV. Council Administration/Governance Procedures**

The Chair distributed the rough draft of the procedures. Council members were asked to read the procedures and send recommendations for change to the Chair. The Chair noted that revisions to the procedures would be needed to address Committee work, vice-chair (if desired) and other recommended changes.

Mr. Williamson recommended that an organization be represented at all meetings. Therefore, if the person appointed to represent an organization cannot attend, then a proxy should be sent. Mr. Wolf noted that any change should reflect the idea that the person appointed should attend a certain number of meetings and that it should not be a proxy every time. Ms. Ilgen commented that the wording should be something like “members representing an organization or their designee.” The Chair asked if there were any objections to this being added. Hearing none, the Chair stated that it would be added to the procedures.

An inquiry was made regarding future meeting dates. The Chair stated that the next meeting would be February 8, 2002. Future meeting dates could be discussed and a schedule would be provided.

Ms. Ilgen asked whether or not the Subcommittees have the authority of the Council if appointed by the Chair. Clarification was provided noting that the Chair appoints the Committees and their work authorized by the Council.

#### **V. IHCC Draft Document**

This topic was discussed under agenda items III. a., b., c., and d.

#### **VI. Other Issues**

The Chair called for other issues that the Council wanted to discuss. Mr. Sweeney asked about the fund raising group, authorized by former Governor Evan Bayh to raise funds for the War Memorial restoration and whether this group could be used in conjunction with the Heritage and Culture Council. The Chair indicated that a determination would have to be made as to whether or not a 501(c) 3 would be able to do fund raising for the group. The Chair remarked that she would look into this.

Ms. Bennett asked if the Council should be promoted via list serves and newsletters. The group agreed that determinations should be made on several items before advertising to the constituents. Once the basic decisions have been made about the procedures, then advertising would be more appropriate.

#### **VII. Next Steps**

The Chair stated the next steps for the Council would be to name the two Subcommittees discussed, determine dates for future Council meetings, and to comment on the survey and procedures.

### **VIII. Next Meeting**

The next Council meeting was scheduled for February 8, 2002. The location to be announced via e-mail.

Hearing no other issues of business, the Indiana Heritage and Culture Council adjourned at 11:15 a.m. (EST).